

JOB DESCRIPTION

Project Manager (Leominster)

Overview

Whether it's industrial embedded computing, custom lithium battery packs, secure communication systems, antennas, or imaging technology we design, manufacture, supply and support it!

From the ocean floor to the edge of space, Steatite innovation is making sure that vital technology operates consistently, reliably, and above all safely.

Our products can be found gathering scientific insight in the cold and crushing depths of the deep sea, transmitting high bandwidth data across hostile terrain, processing colossal amounts of traffic data at the "edge" and via the cloud, and enabling next generation video solutions on board trains above and below ground.

From the first day of your employment with us, you will be part of an organisation that strives every day to make your work rewarding and cares for your safety and wellbeing.

Reporting to the General Manager, this role will manage a variety of projects across the Steatite business as an end-to-end process, manage customer expectations through building excellent relationships and management of third party suppliers to ensure service levels meet the demand of the projects.

Summary Details

Job Type:	Site based/hybrid
Job Title:	Project Manager
Location:	Leominster, Herefordshire
Hours:	37.5 per week worked Monday - Friday
Salary Package:	£competitive
Benefits	26 days holiday plus bank holidays, increasing to 29 days with long service Discretionary Bonus once a year Salary Sacrifice Pension 4 x Salary Death in Service payment

	<p>Access to Westfield Healthcare scheme, including:</p> <ul style="list-style-type: none"> • Corporate Healthcare Plan • Employee Assistance program • Wellbeing App • Discount scheme <p>Cycle to Work Scheme EV Salary Sacrifice Scheme Eligible for enrolment in Employee Share Scheme after 12 months service.</p>
Qualifications	Prince 2 Practitioner Level

The type of person we are looking for

We are currently in a phase of substantial growth and are seeking an experienced Project Manager, who has a proven track record of delivering multiple, some time high pressured, projects.

You will be able to demonstrate when and how you have managed the full life cycle of projects, some of which may span a period of years.

You will be qualified at Practitioner Level in Prince 2 and ideally have worked with engineers.

Please note that this role will be subject to Security Clearance. As such, factors including your nationality, previous nationalities that you may have held, and your place of birth may affect your eligibility to apply for this role.

This is your chance to become an integral part of a dynamic team, contributing to our continued success in the industry. If you are motivated and have the skills and qualities we are looking for, then apply now!

The Role

This role encompasses the following responsibilities:

- Deliver all projects in line with the Project Management department best practice methodology (managing risk, governance, quality assurance, issue resolution, reporting)
- Setting up and management of the wider project team involving additional project management resource, internal technical resource, 3rd party suppliers, account team members and client stakeholders
- Produce detailed project plans and manage interdependencies with other work package
- Be involved with bid management and/or support with commercial reviews and opportunities

- To take full responsibility for the management of the wider project team assigned to the project
- Serve as primary contact for engineering team members requiring support from the business.
- Ensure strict commercial change control to manage deviations
- Apply relationship management skills and to be able to build and own client and stakeholder relationships at senior level
- Management of Third-party suppliers in terms of selection, deliverables, timelines and budgets.
- Adhere to relevant escalation processes to escalate resource issues, delayed project phases, missed deadlines and other planning issues
- Ensure commercial project milestones are agreed and published and that invoices are raised with reference to these dates and/or on completion of deliverables
- Manage the expenditure within the project, ensuring all costs are recorded against products and services delivered
- Create and effectively manage the stakeholder plan at project level, incorporating all project work-streams
- Interfacing with internal stakeholders across a number of departments.
- Identify and implement efficiencies and improvements in project delivery methodology
- Ensure products and services delivered within the project are within time and budget constraints and meet the required level of quality
- Monitor the project ensuring issues are resolved in a timely manner and the appropriate corrective actions are implemented
- Review the outcomes of the project to determine any corrective actions that could be taken to improve future programme/project delivery in terms of cost, quality and customer satisfaction
- Adherence to all health, safety, environmental & quality policies and standards outlined by the company
- Any other duties as the business requires.

Key Competencies

- Qualified and experienced working with PRINCE2 at Practitioner level
- Proficient in the use of MS Project
- Excellent communication and diplomacy skills with a strong ability to persuade and influence client and stakeholder relationships.
- Experience of project delivery within a technical environment
- Experience in managing deliverables via 3rd party vendors
- Demonstrable experience in the delivery of projects within a complex technical environment or a high-risk resource requirement over an extended period of time
- Management of project budgets
- Demonstrable record of resolving issues that threatened to delay or seriously disrupt the project goals (resource, budget or stakeholder in nature).

- Extensive experience of leading projects
- Due to the nature of the work carried out, all applicants must be eligible for SC Clearance